

## Affordable Room Hire

Are you looking for a solution for meetings, workshops or training facilities near Leicester City Centre?

Then we can help!

We offer a variety of meeting and training rooms, formal & informal, to suit your needs. They are bright, airy & spacious and cater for up to 30 delegates.

Presentation aids, catering and refreshment packages are available.

Please call 0116 255 9995 for further information, to make your booking or receive a detailed quotation for your needs, or alternatively email [reception@lass.org.uk](mailto:reception@lass.org.uk).

Leicestershire Aids Support Services is a charitable organisation, providing services to people affected & infected with HIV in Leicester, Leicestershire & Rutland. By using our facilities, you will be contributing to our revenue, helping us maintain our existing services and develop new ones. In exchange we offer you a range of facilities at extremely competitive prices.



## Contact

✉ The Michael Wood Centre  
53 Regent Road  
Leicester, LE3 5LH  
☎ 0116 255 9995  
💻 [www.lass.org.uk](http://www.lass.org.uk)  
✉ [sarah@lass.org.uk](mailto:sarah@lass.org.uk)  
✉ [reception@lass.org.uk](mailto:reception@lass.org.uk)

## City Centre Meeting & Training Rooms



## Catering & Refreshments

We offer a range of catering & refreshment packages from simply tea & biscuits to a lunch menu to suit all needs with vegetarian, vegan, halal & kosher options available. Some sample menus are shown below.

### Finger & Fork Buffet

#### **Menu A - £5pp**

Selection of open rolls  
Selection of salads  
Fruit platter

#### **Menu B - £6.50pp**

Selection of cooked meats  
Selection of cheeses  
Mixed Salads  
Bread Basket  
Savoury biscuit selection  
Fruit platter

### Finger Buffet

#### **Menu A - £3pp**

Selection of open sandwiches  
Selection of nibbles  
Fruit platter

#### **Menu B - £4.50pp**

Selection of open sandwiches  
Sausage rolls  
Scotch Eggs  
Selection of nibbles  
Fruit & cake platter

## Room Hire Fees

Weekdays 9am–5pm

All Day      Large Room £140/Small Room £50

Half Day     Large Room £75/Small Room £30

Hourly        Large Room £25/Small Room £10

- Discount available for repeat /long term bookings
- For evening & weekend bookings please add an extra £30
- Basic beverage package £1 per person (unlimited hot drinks for the duration)

A 25% discount is available on the above for non-profit organisations



Our main training room provides the ideal environment for board meetings, training sessions, workshops and general meetings for up to 30 delegates. It is a spacious, brightly lit dual room with meeting/training facility at one end and comfortable lounge/refreshment area at the other.

The room can be set up and organised in boardroom with presentation, informal, interview & theatre style. Facilities for IT presentation, flip chart, laptop & DVD, Internet & Interactive touch sensitive white board are available for your convenience.