

LEICESTERSHIRE AIDS SUPPORT SERVICES

Volunteer Task Description

Volunteer Cook

Role:

To take the lead in cooking nutritious well balanced food for service users at Drop-In Lunch and provide catering for other LASS events and training.

Responsibilities:**For Drop In lunch:**

- Help plan menus in conjunction with the Community Activity Development Worker and other volunteer cooks in order to provide a variety of cuisines.
- To buy any fresh ingredients needed (which can be claimed back via expenses)
- Lead the preparation and cooking of food on the day.
- To help serve the food to service users.
- Clear dishes, clean and tidy kitchen after use as per the kitchen open and closing schedule.
- To adhere to food hygiene standards at all times.
- To provide meal within budget and receipts.
- To supervise assistant cooks you may be working with

For other catering:

- Plan menu and buy fresh ingredients for catering in line with dietary requirement requests.
- Lead the preparation and cooking of food on the day.
- To help serve the food to service users.
- Clear dishes, clean and tidy kitchen after use as per the kitchen open and closing schedule.
- To adhere to food hygiene standards at all times.
- To provide meal within budget and to provide receipts per expenses procedure
- To supervise assistant cooks you may be working with

Accountability:

In the first instant report to the Community Activity Development Worker and then ultimately the Direct Services Manager.

Skills and experience needed:

We expect the following levels of ability;

- Ability to plan and cook for large groups of people (15-20).
- Level 2 Award Food Safety in Catering. (Which LASS can assist you with prior to volunteering)
- Knowledge of basic food nutrition.
- Ability to work under pressure.
- Ability to communicate effectively and appropriately with people from a variety of backgrounds.
- In addition we expect a commitment to and understanding of a high level of confidentiality in this work.

Training and support meetings will be provided to support volunteers in their role.